

VILLAGE OF PLOVER FIRE DEPARTMENT

STANDARD OPERATING PROCEDURE

Policy Number:	1024	Section:	1000 ADMINISTRATION
Subject:	EMS Annual Stipend		
Effective Date:	12/07 rev. 04/17	Author:	
Purpose:	To establish a consistent set of guidelines for all department EMS employees who are eligible to participate in the Annual Participation Stipend Program.		

Guideline:

- The department annual participation stipend program is strictly dependent upon the continued funding the department receives through Portage County.
- In order to be eligible for this program, department members must meet the following program requirements:
 - Must be classified as regular status EMS member
 - Must provide minimum monthly staffing requirement consisting of; four (4) 12-hour shifts, one (1) shift must be a weekend shift, for the entire calendar year
 - Must attend minimum of 75% of all department EMS meetings/trainings
- Annual stipend payment shall be made to each eligible member in December of each calendar year.
- New members who begin employment during mid-year, shall receive ½ the normal stipend based in 12ths, pending a positive recommendation from their FTO and their attending a minimum of 75% of all meetings/trainings.